

# NRHA COMMITTEE REPORT FORM

**Committee name: IT Committee**

**Meeting date: Wednesday 01/27/2010**

**Committee Members Present: Terry Griffin – Chair, Kim Sloan – Vice-Chair**

**Committee Members not present:**

**Staff Present: Dennis York – IT Liaison,**

**Guests: Bryan Raymer – PM BizData, Kim Stroh – Developer BizData**

**Mission Statement:**

To make recommendations related to the use of technology within the association to enhance efficiency in data processing, reporting and member service.

**Agenda Items**

**IT COMMITTEE UPDATE – Jan 28, 2010**

(All timelines presented are estimated and have yet to be confirmed by BizData  
BizData will input the items below into the existing Project Management Timeline)

Clarification needs to be stated what original IT Software/Hardware project was for:

1. Membership Services
2. Financial Package
3. Integration of Both.
4. Show Management Package

**Release 1.0 – Members, Horses, Sire & Dam, Affiliates, Horse Sales**

Tested on Stage Server – Available in Production

**Release 2.0 – Reports, Show Approvals, Show Results and Category 10 Shows**

*Category 10 Specifications*

*Show Approvals/Rules*

*Show Results Entry Specifications*

*To be done by Jessica/James/Dennis/Kim BD/ Troy BD*

Coding Release 2.0

Testing and cleanup

**Document Imaging**

*Specifications confirmed for successful release of Doc Imaging*

*To be done by Dennis*

Coding Document Imaging

Dennis to purchase Scanner

Testing and Using Doc Imaging system

**Release 3.0 – Show Management System**

*Specifications confirmed including shortcomings of the Horse Show for windows software.*

Coding Release 3.0 (You guys better hurry on the requirements on this one)  
Testing Release 3.0

### **Web Portal**

*Specifications confirmed on Web Portal for Members/Horses  
Coding will occur with either alternate resources or at end of 3.0.  
Deployment will be at the June Show.*

### **Integration to GPLns**

Coding Great Plains Integration

### **Parallel (shld not be 2 wks total just during this time frame)**

#### **Estimated June Live**

My current target is to have the staff up and running two weeks on the new system prior to your show in June.

#### **Issues Addressed**

There have been 2 major issues that the IT Department inside NRHA has tried to overcome in the last year.

1. Moving exchange to Gmail – (bad decision and unnecessary)
2. Reiner server getting full (Reiner Dept was not part of the specifications for the IT New Software/Hardware project)

Reiner Department – Need to get specs on upgrading Reiner servers/machines...

Not part of IT Project.

- An outside resource has been contacted and will be coming over as soon as possible to ascertain current situation (history: - The Reiner machine ran out of space.... Moved to server that had Microsoft 2008 and the MAC's have problems communicating to the new server....) We must be sure of the consequences of changing hardware and platforms as the new Operating System could and probably will require updates to some MAC workstations, the issue has been escalated and additional resources are being brought in to get it resolved. This may cost money and require some funds to cover some new hardware for the Reiner department.

#### **NRHA REQUIREMENTS:**

1. Meet the requirements deadlines as per above.
2. Order the Document Imaging Scanner
3. Confirm staff dedicated to project
4. Involve executive staff in project testing
5. Provide a plan for **Key (1 or 2)** Executive Committee members to get involved in using test software.  
\*Champions of the new software project\*
6. Cross Train James and Lance (on network support)
7. Look for Resource Backup for Lance
8. Look for Resource Backup for James
9. Budget for .net support..
10. Budget for upgrading Reiner Dept.
11. Start Exposing BODs and all NRHA Staff to software.